



ADVERTISEMENT No. 01/2020

**North Eastern Regional Institute of Water and Land Management (NERIWALM),
Dolabari, Tezpur , P.O. – Kaliabhomora – 784 027 (Assam)**

(A Registered Society registered under Societies Registration Act, 1860 and under the administrative control of the Department of Water Resources, RD & GR, Ministry of Jal Shakti, Govt. of India.)

Applications for the following posts are invited from the eligible candidates in prescribed formats alongwith with all necessary documents and testimonials for below mentioned posts to be submitted to **“The Director, NERIWALM, Dolabari, Tezpur, P.O. - Kaliabhomora- 784027 (Assam)”** in registered/speed post on or before **60 (sixty) days from the date of issue of this advertisement**. Details regarding application format, eligibility, qualification etc., may be found in website www.neriwalm.gov.in.

Sl No.	Name of the post	No. of posts	Pay Level (as per 7 th CPC)	Category as per Reservation Roster	Age Limit	Mode of Appointment
1.	Accountant	1	L - 6	UR	Not exceeding 30 years	Direct Recruitment
2.	Junior Engineer (Civil)	1	L - 6	UR	18-27 years	Direct Recruitment
3.	Field Assistant	1	L - 5	UR	”	Direct Recruitment
4.	Laboratory Assistant	2	L - 5	UR	”	Direct Recruitment
5.	Technical Assistant	1	L - 5	UR	”	Direct Recruitment

(Signature)
19/03/2020
(A.K. Sharma)
Deputy Director (Admin.)

उप निदेशक (प्रशासन)
Deputy Director (Administration)
पूर्वांचल क्षेत्रीय जल तथा भूमि प्रबंधन संस्थान, तेजपुर
North Eastern Regional Institute of Water and
Land Management, Tezpur



NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT

**An Institute under the Department of Water Resources, River Development & Ganga Rejuvenation
Ministry of Jal Shakti, Govt. of India)
(Registered under the Societies Registration Act, 1860)**

No. NRWM/ADM/Recruitment/378/Pt-I/2019-20/ **1137**

Dated: 19.03.2020

OFFICE MEMORANDUM

Sub: Filling up of various posts in North Eastern Regional Institute of Water and Land Management (NERIWALM), Tezpur, Assam by Direct Recruitment.

Applications are invited from eligible candidates for the post of Accountant – 01, Junior Engineer (Civil) – 01, Field Assistant – 01, Laboratory Assistant – 02 and Technical Assistant -01 in prescribed formats, as per eligibility & qualification, alongwith all necessary documents and testimonials. Interested officials may send their applications to **“The Director, NERIWALM, Dolabari, Tezpur, P.O.- Kaliabhomora-784027 (Assam)”** by **registered/speed post on or before 60 (sixty) days from the date of publication of the advertisement.** Details regarding application format, eligibility, qualification etc., may be found in website www.neriwalm.gov.in.

A. Accountant – 01 post

1. One post of Accountant in NERIWALM, Tezpur, Assam – an Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level-6 (Rs. 35400 – 112400) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Not exceeding 30 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.
3. Possessing following qualifications:
 - a) **Essential:**
 - (i) Degree of a recognized University/institution.
 - (ii) 2 years' experience in cash, Account and Budget work in a Government Office/PSU/ Autonomous Body/Statutory Body.

B. Junior Engineer (Civil) - 01 post

1. One post of Junior Engineer (Civil) in NERIWALM, Tezpur, Assam – Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level-6 (Rs. 35400 – 112400) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Between 18-27 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is

relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.

3. Possessing following qualifications:

a) Essential:

(i) Three Years Diploma in Civil Engineering from a recognized University/institution.

OR

(ii) Degree in Civil Engineering from a recognized University/institution.

C. Field Assistant -01 post

1. One post of Field Assistant in NERIWALM, Tezpur, Assam – Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level – 5 (Rs. 29200 – 92300) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Between 18-27 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.
3. Possessing following qualifications:

a) Essential:

(i) Bachelor Degree in Agricultural Engineering / Civil Engineering.

b) Desirable:

(i) Working knowledge of Computer Application.

(ii) Master Degree in related subject.

(iii) At least two years' experience in the relevant field in Govt. / Quasi Govt. / Public Sector Undertaking in Research Work.

D. Laboratory Assistant -01 post (Agricultural Engineering / Civil Engineering)

1. One post of Laboratory Assistant in NERIWALM, Tezpur, Assam – Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level – 5 (Rs 29200 – 92300) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Between 18-27 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.

Signature
19/03/2024

3. Possessing following qualifications:

a) Essential:

(i) Bachelor Degree in Agricultural Engineering / Civil Engineering/

b) Desirable:

(i) Working knowledge of Computer Application.

(ii) Master Degree in related subject.

(iii) At least two years' experience in the relevant field in Govt. / Quasi Govt. / Public Sector Undertaking in Research Work.

AND

E. Laboratory Assistant -01 post (Agricultural Science)

1. One post of Laboratory Assistant in NERIWALM, Tezpur, Assam - an Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level – 5 (Rs 29200 – 92300) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Between 18-27 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.

3. Possessing following qualifications:

a) Essential:

(i) Bachelor Degree in Agricultural Science

b) Desirable:

(i) Working knowledge of Computer Application.

(ii) Master Degree in related subject.

(iii) At least two years' experience in the relevant field in Govt. / Quasi Govt. / Public Sector Undertaking in Research Work.

F. Technical Assistant - 01 post

1. One post of Technical Assistant in NERIWALM, Tezpur, Assam – an Autonomous Society under Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, New Delhi, in **Level – 5 (Rs 29200 – 92300) of Pay Matrix** is required to be filled up by Direct Recruitment.
2. Age: Between 18-27 years (Relaxation in upper age shall be allowed to SC/ST/OBC and any other category as per the instructions issued by Govt. of India from time to time). The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government.

Signature
19/03/2020

3. Possessing following qualifications:

a) Essential:

- (i) Bachelor Degree in Agricultural Engineering / Civil Engineering.

b) Desirable:

- (i) Working knowledge of Computer Application.
- (ii) Master Degree in related subject.
- (iii) At least two years' experience in the relevant field in Govt. / Quasi Govt. / Public Sector Undertaking in Research Work.

Note: 1 The closing date for receipt of application from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Laddakh (UT), Lahaul & Spiti District and Pangti Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep or abroad will be 67 days from the date of issue of advertisement. Applications received after last date or otherwise found incomplete will not be considered.

Assam
17/02/2020
(A.K. Sharma)
Deputy Director (Admin.)

उप निदेशक (प्रशासन)
Deputy Director (Administration)
पूर्वोत्तर क्षेत्रीय जल तथा भूमि प्रबंधन संस्थान, तेजपुर
North Eastern Regional Institute of Water and
Land Management, Tezpur.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central / State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications / Experience required as mentioned in the advertisement / vacancy circular	Qualifications/ Experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry / Department / Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective / main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/ view confirming the relevant Essential Qualification / Work Experience Possessed by the Candidate (as Indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office / Institute	Post held on regulars basis	From	To	*Pay Band and Grade Pay / Pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the Officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefit have been drawn by the Candidate , may be indicate as below;

Office / Institute	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation /contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation /contact	c) Name of the parent office / organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organisation
9.1 Note. In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre / Department along with Cadre clearance , vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13 Are you in Revised Scale of Pay? If Yes, give date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the application belongs to an organisation which is not following the Central Government pay-Scales, the latest salary slip Issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other Allowances etc.(with break-up details)	Total Emoluments
16. A Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement). (Note : Enclose a separate sheet, if the space is insufficient)		

16.B Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/ Scholarships/ Official Application iii) Affiliation with the professional bodies/ institutions/ societies and; iv) Patents registered in own name or achieved for the organization v) Any research/ innovative measure involving official recognition iv) any other information.	
(Note enclose a separate sheet if the space is insufficient) 17. Please state whether you are applying for deputation (ISTC/Absorption/ Re-employment Basis.# (Officers under Central/ State Governments are only eligible for "Absorption" Candidates of non- Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned requirement by "STC" or "Absorption" or "Re-employment ").	
18.Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppresses/ Withheld.

(Signature of the candidate)

Address _____

Date _____